

Maybury State Park Trail Riders Association Bylaws

05/13/2020

Article 1

Name

1.01 The name of this association shall be Maybury State Park Trail Riders Association (MSPTRA). It shall be incorporated as a Michigan non-profit corporation, specifically a 501(c)(3) non-profit.

Article 2

Purpose

2.01 MSPTRA has been organized for the following purposes:

- A. To preserve, protect, improve, and expand the horse trail network at Maybury State Park for the use by equestrians, their families, and the general public for horse riding.
- B. To develop and maintain good communication and working relationship with the Michigan Department of Natural Resources, Parks and Recreation Division. MSPTRA will assist them in their efforts to maintain adequate equestrian riding trails, and to help generate revenue and resources for the support and maintenance of Maybury State Park's horse trail network.
- C. To promote horse riding by providing information to the members of MSPTRA and general public on the location of the horse trails and the recreational benefits that are available.
- D. Said organization is organized exclusively for charitable, and educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code.

Article 3

Offices

3.01 The principal office of the corporation shall be located at such place as the board of directors may delegate by resolution. Other corporate offices, either within or outside of the state of Michigan, may be designated by the Board of Directors.

3.02 The registered office of the corporation may also be, but need not be, the principal office named above. The registered office shall be maintained in the state of Michigan as required by the Michigan Business Corporation Act, and the address of such registered and principal office may be changed from time to time by the Board of Directors.

Article 4

Membership and Voting Rights

4.01 Membership is open to those who support the goals and objectives of MSPTRA, and who complete an application and pay the membership dues established by the Board of Directors.

4.02 Members may choose one of the following types of membership:

A. Individual Membership – An individual membership shall consist of a person who is at least 18 years of age. Individual members are entitled to one vote.

B. Family Membership – A family membership is open to two individuals over the age of 18 living in the same household and any dependents under the age of 18. Family membership will constitute two votes if both members are over age 18.

C. Business Membership – A business membership shall consist of business entities with mutual interests desiring to support the activities of MSPTRA to ensure its continued success. With the tax-deductible membership fee, a business membership is entitled to advertise at MSPTRA website and events but is a non-voting membership.

4.02 Any member may be removed from membership by a majority vote of the members present at any annual meeting or at any special meeting of the members called for that purpose, for conduct deemed contrary to purpose and mission of the group, provided that such member shall have first been served with written notice of the accusations against him/her, and shall have been given an opportunity to produce his/her witnesses and/or evidence, if any, and to be heard, at the meeting at which such vote is taken.

Article 5

Dues/Fiscal Year

5.01 Annual dues for membership shall be established by the Board of Directors and shall be for the fiscal year established January 1 to December 31. Memberships for the upcoming year will be accepted following the current year's annual meeting.

5.02 Any member in default of dues shall be suspended from all membership privileges. If after written notice, dues are not paid within 30 days membership shall terminate. A new member application may be made with dues included after 30 days excluding those members removed from membership as described in 4.02.

Article 6

Meetings

6.01 The annual meeting of the members of the corporation shall be held in November on date as agreed by the Board of Directors. Notification will be posted on the MSPTRA website and emailed to all members at least one week in advance. At the annual meeting, all members shall have the right to vote on the election of board members and other matters brought to them by the Board of Directors or by those members in attendance who bring a motion that is seconded by another member to the floor.

6.02 In addition to the annual meeting, the Board of Directors will meet each of the first three quarters to review matters related to MSPTRA and plan hosted events. Meetings should be at least two weeks prior to a hosted event to allow for appropriate planning. All directors shall be notified of a MSPTRA meeting by email or text no later than 48 hours prior to a meeting.

Article 7

Quorum

7.01 At the annual meeting, unless a greater or lesser quorum is required by statute, members present in person or by proxy who, as of the record date represented 15% of the members entitled to vote at a membership meeting shall constitute a quorum at the meeting. Whether or not a quorum is present, the meeting may be adjourned by vote of the members present.

7.02 A simple majority of directors will be considered a quorum for the transaction of business at any meeting of the Board of Directors.

Article 8

Board of Directors

8.01 The Board of Directors shall oversee all business property and affairs of the association.

8.02 The Board of Directors shall consist of six (6) members elected by the general membership at the annual meeting. Board members shall serve two-year terms with three members to be elected in the even numbered years and three members to be elected in the odd numbered years.

A. Even years includes President, Treasurer and one Member at Large

B. Odd years includes Vice President, Secretary and one Member at Large

8.03 A member serving on the board can resign at any time and a successor shall be appointed by the remaining board members to fill the remainder of the term until the next annual meeting.

8.04 If and when the directors shall severally or collectively consent in writing to any action to be taken by MSPTRA, such action shall be as valid a corporate action as if it had been authorized at a meeting of the Board of Directors. These actions and associated documentation should be included in the minutes and presented at the subsequent board meeting.

Article 9

Duties of Officers and Directors

9.01 President – The President shall preside at all meetings and have authority to call for special meetings as required and be responsible for the management of the business affairs of MSPTRA. President shall ensure that a light version of Robert’s Rules of Order are followed at each meeting. President is responsible for preparing the agenda for each meeting with input from other directors.

9.02 Vice President – The Vice President shall assume all duties of the President in his/her absence and all other duties assigned by the Board of Directors.

9.03 Secretary –The Secretary shall keep a record of the minutes of each meeting and bring those forth to the next meeting for approval. Shall also perform other duties incidental to the office as assigned to them by the Board of Directors.

9.04 Treasurer – The Treasurer shall be in charge of and have custody over and be responsible for all funds and securities; receive and insure receipts for any money due and payable; deposit any and all such money; assure that accurate books and records are kept; file appropriate tax and other documents with the State of Michigan; and report on such activities at each meeting. The Treasurer will track all

memberships paid and report membership counts at each meeting. Shall also perform other duties incidental to the office as assigned by the Board of Directors.

9.05 Members at Large – The Members at Large (MAL) will serve as liaisons between the membership and the Board of Directors. MALs shall also perform other duties incidental to the office as assigned by the Board of Directors.

Article 10

Indemnification

10.01 Officers and Board members may be indemnified by the association to the fullest extent permitted by the association laws of the State of Michigan. The association may purchase insurance protecting its officers and directors from civil liability occasioned by their conduct in office.

Article 11

Amendments

11.01 Any member may propose amendments to the bylaws provided that such proposals are in writing and submitted for review to the Board of Directors. A committee shall be appointed by the Board of Directors to review proposals and submit its recommendation for adoption, non-adoption, or revision within 60 (sixty) days of initial referral. A proposal shall be adopted upon voting approval of a majority of the Board of Directors.

Article 12

Dissolution and Supersession

12.01 Upon dissolution of the association, assets remaining after all outstanding debts, receivables and/or liabilities are paid or fulfilled shall be distributed for one or more exempt purposes with the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

All activities of the MSPTRA shall conform to the bylaws herein and applicable laws of the State of Michigan and the United States. Any section or provision of these bylaws found to be in conflict with any of the foregoing shall be deemed null and void but the negation of any such section or provision shall not affect the validity of the other sections or provisions.

These by-laws were approved and accepted this 13 day of May, 2020

Signature:  Title: President